

Dear Parents/Carers,

Re: Arrangements for Sixth Form in September

Usually toward the end of the summer term, we would welcome back to school those year 11 students who had applied to return to study in the Sixth Form for an Induction Day. However, this year we have been unable to do so.

As Mr Gaynor's letter has stated, students will return to school on Thursday 3 September for a two-day induction into the Sixth Form. Students will need to meet in the Sixth Form Learning Centre at 9:00am wearing the correct uniform.

The dress code for our Sixth Form is 'Business Wear'.

- Dress, skirt or tailored trousers
- Blouse or shirt with collar and tie
- Tailored Jacket
- Smart Jumper or Cardigan
- Smart Shoes

All students should wear smart shoes, no trainers or converse please. Students need to ensure that they have their own equipment and bring all completed transition work.

Form tutors for September:

12RP – Miss Padam – Room 40

12PAP – Mr O'Brien – Room 48

I have attached a copy of the Code of Conduct; please can you ensure that you and your son/daughter have read this before starting in September. There is a page for you both to sign and return to me.

Should you have any concerns or questions please email me at c.east@astleycooper.herts.sch.uk

We look forward to seeing you back in September and wish you an enjoyable summer break.

Yours sincerely,



Miss C East
Head of Sixth Form