



The Astley Cooper School

Part of the East Dacorum Co-operative Learning Trust

14 January 2021

St Agnells Lane, Hemel Hempstead HP2 7HL

Tel: 01442 394 141

Fax: 01442 401 407

Email: admin@astleycooper.herts.sch.uk

Web: www.astleycooper.herts.sch.uk

Dear Parent/Carer,

Headteacher: Edward Gaynor

From Monday 18 January, KS3 classes will begin live lessons in line with the provision we have had in place for KS4 and KS5 classes since our return in January. Given the extended time period that we will be teaching remotely, we are sure you will agree that it is vital that all students have this opportunity to engage remotely with their teachers.

All students will continue to follow their school timetable.

All students must log in to the Google Meet in their subject classrooms at the start of their timetabled lessons. They should keep their cameras and microphones turned off when joining the Meet.

Students will be able to see work set by the teacher, engage in individual learning activities and ask and answer questions. There is an expectation that students will actively engage in all their lessons.

Please speak to your child about the expectations of a live lesson:

- In any communication students must comment and respond politely. They must type/write as if they were speaking to their teacher directly
- Google Classroom should not be used as a conversation tool with other students in the class
- Students should only use the Live Stream messaging/chat system
 - a) to say 'hello' and check in with teachers
 - b) to ask teacher questions about the work/lesson
 - c) as requested by the teacher as part of the learning session (e.g. for questioning or dialogue about the lesson and the learning)

Please keep in touch with us and do let us know if you are having any difficulties with remote learning, or if you have any questions.

For technical difficulties, please email googleclassroomhelp@astleycooper.herts.sch.uk

Thank you for your continued support.

Mrs J Rourke
Assistant Headteacher
Headteacher

Mr R Baker
Associate Assistant

