

## Collect Service” from The Astley Cooper Library

### Student Web App User Guide

- Log on to the school network using your username and password

- Launch RM Unify



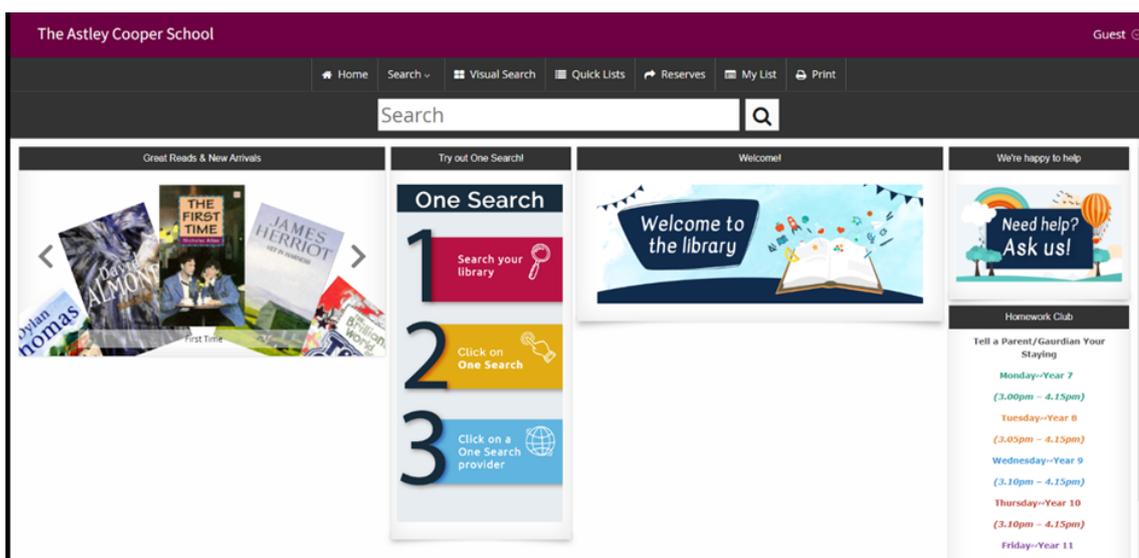
via google chrome



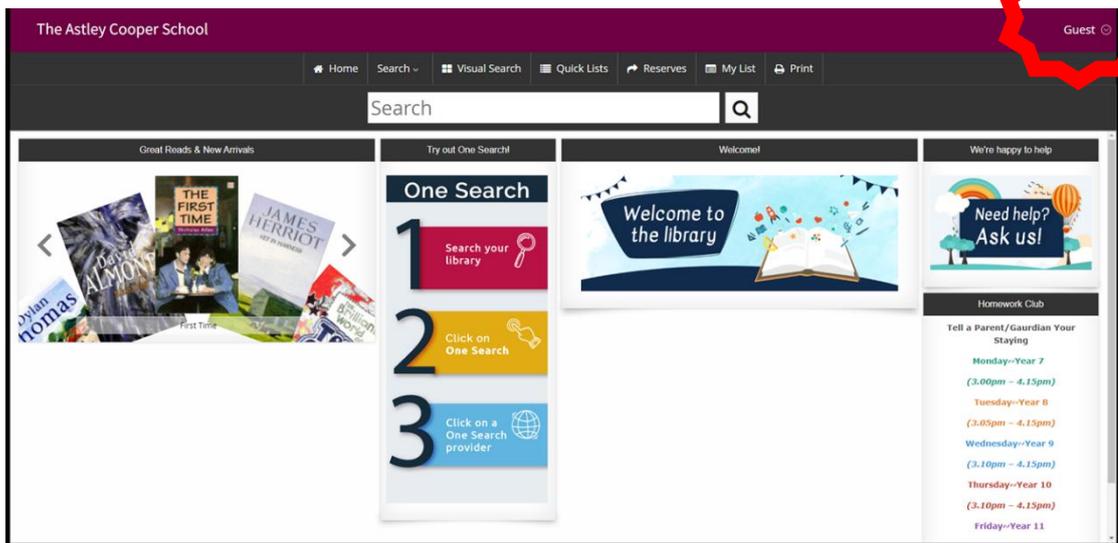
(If the Accessit tile does not appear on you launch pad, search for the tile within the RM Unify App Library and add it to ‘your launch pad’.)

- Select the  tile in RM Unify

- The following screen will appear



- Your name should appear in the top right hand corner



- Please watch the following video on the features of the Accessit Student App

<https://player.vimeo.com/video/251566741>

- Collecting and Returning Books – during break and lunch times only

- Monday – Year 7 & 6<sup>th</sup> Form
- Tuesday – Year 8 & 6<sup>th</sup> Form
- Wednesday - Year 9
- Thursday – Year 10
- Friday – Year 11



If you have any problems or questions please email:

***library@astleycooper.herts.sch.uk***