



The Astley Cooper School

Aspiration, Determination, Integrity

30 September 2022

Dear Parent/Carer

It is with regret that we have to inform you that one of our well respected colleagues, Clare Ouston, passed away recently. Clare worked for the school for a number of years and many of you will have come in to contact with her in one of the many roles that she performed.

Clare's funeral is on Thursday 13 October. To ensure that staff who knew her best can pay their respects, I have agreed with Local Authority to close the school at 12.30 for students in Years 7, 8 and 9, the students will be able to purchase food at break time to bring home for their lunch. These students will be provided with on line material to complete in the afternoon. Year 10 and Year 11 will complete their lessons in school as normal.

I hope you understand the decision that has been taken. School will return to normal on Friday 14 October.

Yours sincerely

Sam Orsborne
Headteacher



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