



The Astley Cooper School

Aspiration, Determination, Integrity

23 March 2023

Dear Parent / Carer

I would like to update you all as to the anticipated timeline for the move from our old buildings and the move into our new building from the 22 May 2023 and the arrangements that we intend to put in place to ensure a safe and purposeful move for all students.

As with all building project things may change but, at present the building project is on schedule and we are expecting to move into the building from 5 June. Having carried out a decant last February we have a good idea of the likely workload involved and the time needed. However, this second decant will be more complicated as it is taking place in school term time, at a time that the Public Examinations are taking place and involves a greater number of staff.

The Local Authority, Governors, staff and I are very keen to minimise the disruption caused to students' learning during this period and to execute the move as speedily as possible, but it is also important that the school is ready for the students to return to, that all snagging issues have been resolved and that there are no Health and Safety matters outstanding when we open.

The provisional timeline for the move is as follows;

- **Week beginning Monday 22 May**

Move of ICT equipment and final packing week

Year 7, Year 8 and Year 9 in school as normal

Year 10 Work Experience week

Year 11 and Sixth Form public examinations or normal lessons for revision

- **Week beginning Monday 29 May**

The school closed for half term

The builders will be completing the final fixes and working with the Local Authority and the Department for Education to complete the final sign off in preparation for handover on Monday 5 June.

- **Week beginning Monday 5 June - Building handover and moving week**

Monday 5 June - INSET Day

Building handover to The Astley Cooper School

Staff Health & Safety induction

Staff training



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Tuesday 6 June to Friday 9 June

Year 7 to 10 and Sixth Form not doing public examinations

During moving week, the above students will be able to log in to live lessons for the subjects below. These lessons will be a range of teacher led and independent learning to ensure the impact of being out of school is minimised. Students will need to log in to google classroom at the time of their lesson to join the rest of their class. If they are unable to attend live, we will provide resources from the lesson for students to complete at a different time.

- Maths
- History
- Geography
- PRE
- Music
- Art
- Technology

For parents who would like alternative care provision, we are hosting a sports camp for students run by **Super Star Sport**. The camp will run from 9:00am to 2:00pm from Tuesday 6 June to Friday 9 June and there is no cost for this provision. Spaces are limited and we ask that you let us know if you need this provision as early as possible by completing this **form** (<https://forms.gle/qmPDme1mJJHtxMDt9>) where you can also find out more information about the provision.

Year 11 and Sixth Form doing public examinations

The above students will be on study leave from Monday 5 June and should attend school for their examinations as indicated on their examination timetable. When they do not have examinations, students should attend online revision sessions with their teachers during their lesson times. All year 11 students have an examination on Monday 5 June at 9:00.

• **Week beginning Monday 12 June - Orientation week**

Students should arrive at school for 8:30 and will be directed to the playground to meet their form tutors.

Monday 12 June - Year 7 only in school

Tuesday 13 June - Year 8 only in school

Wednesday 14 June - Year 9 only in school

Thursday 15 June - Year 10 only in school

Friday 16 June - all students in school



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Orientation week

To ensure we can complete the required induction for students, including fire drills and tours, students will attend school one year group per day. The online learning plan from the week beginning 5 June will continue for those students who are working remotely. Students should attend school for 8:30am on their allocated day and go straight to the playground at the back of the school to meet their form tutor.

• **Additional information**

Free school meals (FSM)

Similarly to the Local Authorities approach to school holidays where they have provided vouchers for students who are entitled to FSM, these students will be sent a voucher to use at the supermarket for the days that they are not in school during the above period.

Tour for parents

The governors and I will be holding parent tours during the week of Monday 12 June - orientation week - where you can come and visit the school with your child who will be able to show you round our fantastic new building. Year 7, Year 8 and Year 11 parents are invited to attend a tour on Tuesday 13 June at any time between 4:00pm to 6:00pm. Year 9, Year 10 and Sixth Form parents are invited to attend a tour on Thursday 15 June at any time between 4:00pm to 6:00pm.

The Local Authority, Governors and I fully understand that this period of school closure will create some logistical problems for parents but it is unavoidable to ensure the safe and purposeful move into the new building that will improve educational opportunities for all students. If you would like to share any feedback with us, please use the google form attached **here** (<https://forms.gle/9QdFMuNYH9uvAdxu6>). I will endeavour to respond to all questions so please ensure you leave your contact details. If there are any changes to these plans, I will of course be in touch with parents.

It just remains for me to thank you for all your support and partnership over the last 18 months, during a very challenging time for our families and students. Your continued support is helping us to drive up academic standards and improve future outcomes for your children.

Yours sincerely

Sam Orsborne
Headteacher

Simon Newland
Director of Education, HCC

Jason Lee
Chair of Governors



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