



The Astley Cooper School

Aspiration, Determination, Integrity

December 2023

Sixth Form News

Dear Parent /Carer

Thank you for your support with our Sixth Form students this term. I am aware that there has been a lot of staff absences over the last few weeks. I have met with the headteacher and from January Sixth Form lessons will be supervised if the subject teacher is absent. This means that students will need to attend the lesson in the room allocated, another member of staff will supervise the class, take the register, go through the work set by the subject teacher and offer support to students. It is important that students attend these lessons and complete the work set by the teacher.

January Vocational Examinations

BTEC and Level 3 Finance exams are taking place in January, students have been issued an exam timetable and their letter of entry. Please find attached a copy of this exam timetable.

Please ensure that your child is revising and fully prepared for these exams. This will count towards their final grade in the subject.

Attendance

We are seeing a lot of students' attendance dropping below 90% recently, please support us in getting your child to attend school and all their lessons including PSHE, Sixth Form Games and Form time. With Sixth Form study only being two years it is crucial that students attend all lessons to ensure they are not at risk of falling behind or miss content being taught. Students with low attendance will be put on an attendance contract in the New Year.

Students should be in school from 8:30am until 3:15pm, unless they have home study. Home study is a privilege and this will be removed if students are not doing the right thing, missing deadlines, need intervention or support in a subject, have low attendance or are consistently late to school.

If your child is not able to attend school, you need to inform the school on the attendance line. Students then need to email their teachers to ensure work is collected for the missed lesson.

I would like to wish all our Sixth Form students and their families a restful and enjoyable break and look forward to welcoming students back on Monday 8 January which is a week B.

Yours sincerely

Mrs C Ollerenshaw-East
Head of Sixth Form



Headteacher: Sam Orsborne
St Agnells Lane, Hemel Hempstead
HP2 7HL 01442394141
admin@astleycooper.herts.sch.uk
Twitter@Astley_Cooper