

## The Astley Cooper School Admission Arrangements for 2018/19

All admissions to The Astley Cooper School are managed and decided through the Hertfordshire County Council. For information about the admissions process, please call 0300 1234043 or visit the Hertsdirect website: [www.hertfordshire.gov.uk/admissions](http://www.hertfordshire.gov.uk/admissions)

Date of birth	01/09/2006 – 31/08/2007
School start date	September 2018
Applications open	1 September 2017
Closing date for online applications to be submitted to the LA	31 October 2017
Statutory deadline for receipt of paper applications	31 October 2017
Allocation information despatched to parents	1 March 2018
Date by which parents/carers may accept or reject place offered	15 March 2018
Date by which parents/carers return appeal forms	TBC

The school will have a published admission number of 180.

Section 324 of the Education Act 1996 requires the governing bodies of all maintained schools to admit a child with a statement of special educational needs that names their school. Schools must also admit children with an EHC (Education, Health and Care) Plan that names the school.

If there are fewer applications than places available at a school all applicants will be admitted. If there are more applications than places available, the criteria outlined below will be used to prioritise applications.

### **Oversubscription criteria**

**Rule 1 Children looked after** and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangement order or a special guardianship order).

**Rule 2 Medical or Social:** Children for whom it can be demonstrated that they have a particular medical or social need to go to the school.

*Governors will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 2 and must clearly demonstrate why it is the only school that can meet the child's needs.*

**Rule 3 Sibling:** Children who have a sibling at the school at the time of application, unless the sibling is in the last year of the normal age-range of the school. Note: the 'normal age range' is the designated range for which the school provides, for example Years 7 to 11 in a 11-16 secondary school, Years 7 to 13 in a 11-18 school.

**Rule 4** Children who live in the priority area for whom it is their nearest Hertfordshire maintained school or academy that is non-faith, co-educational and non-partially selective. *Note: Non-partially selective means that the school does not offer any places based on academic ability.*

**Rule 5** Children who live in the priority area who live nearest to the school (priority area 6).

**Rule 6** Children living outside the priority area on the basis of distance, with those living nearest to the school given priority.

These rules are applied in the order they are printed above. If more children qualify under a particular rule than there are places available, a tiebreak will be used by applying the next rule to those children.

**Tie break:** Where there is a need for a tie-breaker where two different addresses measure the same distance from a school, in the case of a block of flats for example the lower door number will be deemed nearest as logically this will be on the ground floor and therefore closer. If there are two identical addresses of separate applicants, the tie break will be random.

### Priority Areas

The co-educational priority areas in the admission rules are based on the following towns, parishes/unparished areas. These apply to Rules 4 and 5. Academies and foundation schools that will be retaining the county's priority areas as part of their admission arrangements for 2018/19 have been included for information but are marked with an asterix\*

	Priority Area	Towns/Parishes/Unparished areas	Schools
1	Hitchin	Hexton, Hitchin, Holwell, Ickleford, Langley, Lilley, Offley, Pirton, Preston, St. Ippolyts, Wymondley.	The Priory*
2	Letchworth Garden City	Letchworth Garden City	Fernhill*, The Highfield*
3	Baldock and surrounding villages	Ashwell, Baldock, Bygrave, Caldecote, Clothall, Edworth, Hinxworth, Newnham, Radwell, Rushden, Sandon, Wallington, Weston.	The Knights Templar*
4	Buntingford, Puckeridge and Royston	Anstey, Ardeley, Aspenden, Barkway, Barley, Braughing, Brent Pelham, Buckland, Buntingford, Cottered, Great Munden, Hormead, Kelshall, Meesden, Nuthampstead, Reed, Royston, Standon, Therfield, Westmill, Wyddial.	The Meridian*
5	Stevenage	Aston, Benington, Datchworth, Graveley, Great Ashby, Knebworth, Stevenage, Walkern.	Barclay, Barnwell, Marriotts, Nobel, Thomas Alleyne*
6	Hemel Hempstead, Kings Langley, Berkhamstead, Tring, Garston, Watford, Chorleywood and Rickmansworth	Abbots Langley, Aldbury, Berkhamsted, Bovingdon, Chipperfield, Chorleywood, Croxley Green, Flaunden, Great Gaddesden, Hemel Hempstead, Kings Langley, Little Gaddesden, Maple Cross, Nash Mills, Nettleden with Potten End, Northchurch, Rickmansworth, Sarratt, Tring, Tring Rural, Watford, Wigginton.	Adeyfield*, Ashlyns*, The Astley Cooper*, The Cavendish, Hemel Hempstead, Longdean*, Kings Langley *, Westfield *

7	<b>Harpenden and St. Albans</b>	Ayot St. Lawrence, Colney Heath, Flamstead, Harpenden, Harpenden Rural, Kimpton, King's Walden, London Colney, Markyate, Redbourn, Ridge, Sandridge, St. Michael, St. Pauls Walden, St. Stephens, St. Albans, Shenley, Wheathampstead.	Beaumont*, Roundwood Park*, Samuel Ryder*, Sir John Lawes*
8	<b>Welwyn Garden City, Hatfield, Potters Bar and Brookmans Park</b>	Ayot St. Peter, Codicote, Essendon, Hatfield, North Mymms, Potters Bar, Welwyn Garden City, Welwyn, Woolmer Green.	Monks Walk*, Onslow St. Audreys*, Sir Frederic Osborn, Stanborough*
9	<b>Ware and Hertford</b>	Bayford, Bengoe Rural, Bramfield, Brickendon Liberty, Great Amwell, Hertford, Hertford Heath, Hertingfordbury, Hunsdon, Little Berkhamsted, Little Munden, Sacombe, Stanstead St. Margarets, Stapleford, Tewin, Thundridge, Ware, Wareside, Watton-at-Stone, Widford	Chauncy* The Sele*, Simon Balle*
10	<b>Bishop's Stortford and Sawbridgeworth</b>	Albury, Birchanger, Bishop's Stortford, Eastwick, Elsenham, Furneux Pelham, Gilston, Great Hallingbury, High Wych, Little Hadham, Little Hallingbury, Much Hadham, Sawbridgeworth, Sheering, Stocking Pelham, Thorley.	
11	<b>Borehamwood, Bushey and Watford Rural</b>	Aldenham, Bushey, Elstree, Borehamwood, Watford Rural	
12	<b>Hoddesdon, Broxbourne, Turnford and Cheshunt</b>	Broxbourne, Cheshunt, Hoddesdon, Nazeing, Northaw & Cuffley, Stanstead Abbots, Waltham Cross.	Sheredes, Haileybury Turnford, Cheshunt*

The Astley Cooper School will use the same definitions and measuring system as outlined in Hertfordshire County Council's admissions literature, "Moving On"

### **In Year Admissions**

The school will remain part of the county council's coordinated In Year admissions scheme. Application forms can be accessed via [www.hertfordshire.gov.uk/admission](http://www.hertfordshire.gov.uk/admission) or from the Customer Service Centre, 0300 123 4043. Parents should return the application form direct to Herts County Council (address on the form).

### **Fair Access**

The school participates in the county council's Fair Access protocol and will admit children under this protocol before children on continuing interest.

## **Sixth form arrangements**

The schools will admit external students to its Sixth Form.

Minimum entry requirements:

Astley Cooper has an inclusive Sixth Form, with entry criteria set on a subject by subject basis. These criteria are updated annually to reflect any changes in the demands of new syllabuses and are publicised on the school's website.

We offer both Level 2 and Level 3 qualifications.

For Level 3 qualifications a minimum of a grade B is normally required in a chosen subject, as well as a grade C in English and Maths.

If the school is oversubscribed, priority will first be given to:

- i) Children looked after or previously looked after
- ii) Students in Priority Area 6

## **Appeals**

At transfer time parents wishing to appeal who applied on line should log into their online application and click on the link 'register an appeal '.For those who did not apply on line, please contact the Customer Service Centre on 0300 123 4043 to request an appeal pack.

For in-year applications parents wishing to appeal should contact the school directly in the first instance.