



# Student User Manual



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**Load • Listen • Learn**

## It's convenient and effective

GCSEPod podcasts are designed for mobile devices so it's like carrying a huge pile of textbooks and revision guides around with you **everywhere**.

Have an expert read and explain **everything** for you clearly and precisely with all the right facts, quotes, keywords, dates and annotated diagrams on screen.

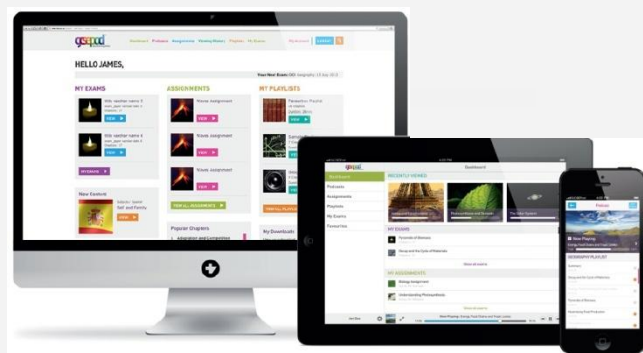
You won't need to use it for long before you feel the **impact**. Consistent use in just 10 minute chunks is proven to support **achievement** right up to A\*.

## It will help you get organised

Create personal podcast playlists to listen to in the run-up to a test or to help with **homework**.

Use the viewing history feature to return to podcasts you found useful or access your **favourite playlist** to go over topic areas you find difficult.

Download **exam specific playlists**, with everything you need to know for that exam all organised for you.



## It can be as discreet (or loud) as you are

Listen to GCSEPod podcasts anywhere with nobody knowing what you are doing. Listen **privately** on the school bus, when you're walking the dog or shopping in town.

If you want to show off just how much work you've been doing or even recommend a podcast to a friend you can use the **social networking** links on the site to connect with others.

## What is it?

- Content produced specifically for mobile devices, tablets and PCs
- Designed to squeeze exactly the right knowledge you need for exam success into short 3-5 minutes chunks
- Helps you with learning, homework and revision

## How do I get it?

When your school has informed you that you have been registered with GCSEPod, simply follow these steps to activate your account.

- 1) Go to [www.gcsepod.com](http://www.gcsepod.com) and click "login"
- 2) Click NEW HERE? GET STARTED
- 3) Enter your name, date of birth and choose your school
- 4) Select a username and password (to be used when you next login) and select the subjects you study



## Key features

### Playlists

Create a new playlist, give it a name, add some podcasts and save. Watch the playlist online to brush up on your knowledge or download it and take it out and about with you on your device.

### My GCSEs

Keep yourself organised by viewing a list of all your exams in subject or date order. View an exam playlist to see all the podcasts relevant to that exam, select the areas you find tricky and download to watch on the way to school.

### Assignments

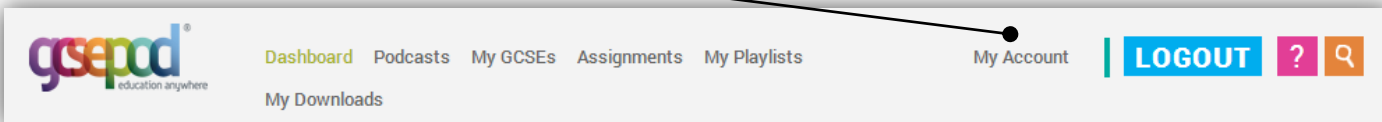
View homework set by your teacher, watch the podcasts they have selected and complete questions to help test your knowledge on a topic. Results are instant so you can see which areas you still need to work on.

### Downloads

Android/Blackberry/Windows users can download to a computer first or straight to your device. Apple users can download to iTunes or install the iPhone/iPad/iPod Touch app and save the podcasts for offline viewing.

## How to change your username and password

Click **My Account** in the top menu bar.



Enter your new username and / or password twice and then click **Save**

This **Confirm Username** box will only appear when you type in a new username into the box above.

### USERNAME

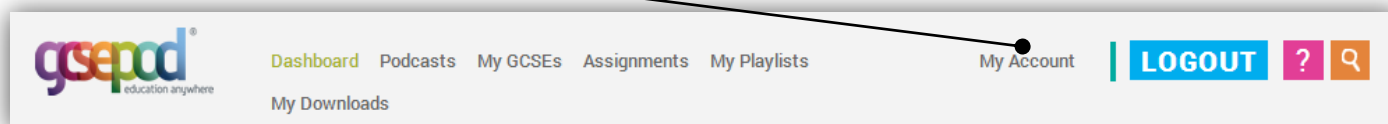
### CONFIRM USERNAME

### CHANGE PASSWORD

### CONFIRM PASSWORD

## How to change your subject choices

Click **My Account** in the top menu bar.



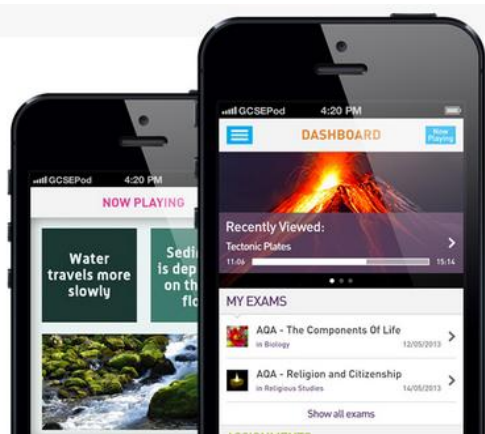
### SELECT SUBJECTS

Tick the relevant boxes below to choose or change the subjects you are studying. Once selected, you will only see podcasts relating to those subjects.

Additional Science	<input checked="" type="checkbox"/>
English	<input type="checkbox"/>
French	<input checked="" type="checkbox"/>
Geography	<input checked="" type="checkbox"/>
German	<input checked="" type="checkbox"/>
History	<input checked="" type="checkbox"/>
ICT	<input type="checkbox"/>
Maths	<input checked="" type="checkbox"/>
Music Theory	<input checked="" type="checkbox"/>
Physical Education	<input checked="" type="checkbox"/>

Using the tick boxes, select or de-select the subjects you wish to view on the GCSEPod website.

Don't forget to **save**!



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## My GCSEs

The My GCSEs area on the site is where you can view a list of upcoming examinations and find out which podcasts are relevant to those exams. These podcasts are all organised into playlists.

You can then watch the podcast playlist to help you revise for the exam or download the individual podcasts to your mobile and do some quick revision when you're on the school bus or out and about.

Note: the playlists may not contain information about all the topics you need to revise for the exam. Please ask your teacher if you are unsure.

## Searching for your GCSE exams

Click **My GCSEs** on your dashboard. Here you can view upcoming exams by subject area.

You can see the date of the exam.  
You can still view exam playlists even if the exam date has not been set.

If more than one exam board logo appears, you can deselect exam boards to remove those exams from your list.

### My GCSEs

Click the "View playlist" button to see the relevant GCSEPod podcasts. Please note that the podcasts may not cover every topic in the course you are taking.

**ENGLISH** 34 exams

Filter by exam board:

☒ AQA
 ☒ Edexcel
 ☒ NICCEA
 ☒ OCR
 ☒ SQA
 ☒ WJEC
 ☒ Edexcel International GCSE
 ☒ Cambridge IGCSE
 ☒ OCR Twenty First Century Science
 ☒ OCR Gateway Science

English Language: Unit 1: Personal Writing and Reading Multi-Modal Texts	9 January 2014	69 Chapters	<a href="#">VIEW PLAYLIST ▶</a>
English Literature: Paper 1: Drama and Prose	9 January 2014	222 Chapters	<a href="#">VIEW PLAYLIST ▶</a>
English Language: Unit 2: Functional Writing and Reading Non-Fiction	13 January 2014	97 Chapters	<a href="#">VIEW PLAYLIST ▶</a>

[SEE MORE ▼](#)

Click **view playlist** to watch all the podcasts relevant to that exam.



## Viewing the GCSE playlist

The screenshot shows the GCSEpod website interface. At the top, there's a navigation bar with links: Dashboard, Podcasts, My GCSEs, Assignments, My Playlists (highlighted), My Account, LOGOUT, and a help icon. Below the navigation bar, the main heading is 'PLAYLISTS/ BIOLOGY UNIT 1: INFLUENCES ON LIFE'. On the left, there's a video player for 'BIOL\_2071\_GCSEPod\_Biology\_Resistance' with a thumbnail showing a stylized human figure and the text 'Resistant to the antibiotic'. The video player has a progress bar at 00:00 / 04:41. Below the video player, it says 'Author: Phillipa Denham, Narrator: Dr Pauline Addis and Matt Jamie'. On the right, there's a section titled 'BIOLOGY UNIT 1: INFLUENCES ON LIFE' with a sub-header 'Influences on Life' and 'Core Science'. It indicates there are '38 chapters'. Below this is a list of chapters, each with a play button icon, a download icon, and a star icon. The chapters listed are: Resistance, Body Defence, The Central Nervous System (00:04:38), The Reflex Arc (00:04:24), Homeostasis (00:04:36), Hormones, Tropisms (00:03:17), Uses Of Plant Hormones (00:02:57), Misuse Of Drugs, Medicinal Drugs, Adaptations (00:04:54), and Pollution Indicators (00:04:16). Two annotations with arrows point to the star icon next to 'Resistance' and the download icon next to 'Homeostasis'.

Click here to add  
a chapter to your  
**favourite's**  
playlist

Click here to  
download one  
chapter



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## What is an assignment?

An assignment is a piece of work that your teacher has set for you to complete on the GCSEPod website.

Your teacher will create an assignment which will include a playlist of podcasts for you to watch and some questions for you to answer.

The questions your teacher sets for you may be multiple choice, in which case they will be marked immediately, or free text, in which case you will need to wait for your teacher to mark them before you can see what you got right and wrong.

Once marked, you can view your results and comments from your teacher on the GCSEPod website.

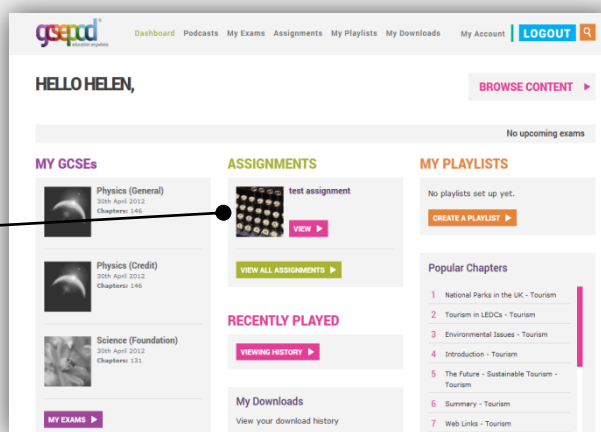
## Finding your assignments

Login to GCSEPod.

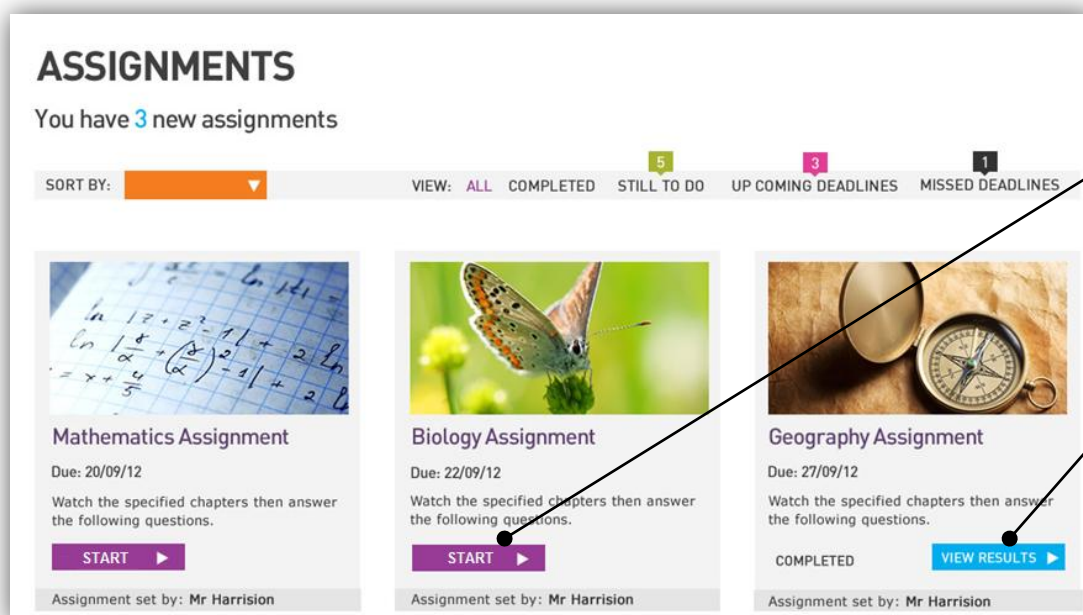
In the middle of the dashboard is a summary of all your assignments.

Click > **View all assignments**

**VIEW ALL ASSIGNMENTS**



## Viewing your assignments



Click **start** to complete your assignment


You can **view results** once you have completed your assignment



## Completing your assignment

**ASSIGNMENTS/  
BIOLOGY ASSIGNMENT**

Assignment and Instructions set by: Mr Harrison  
Watch the specified chapters then answer the questions below.



**SPECIFIED CHAPTERS**

<input checked="" type="checkbox"/> Habitats	00:02:45	★
<input checked="" type="checkbox"/> Decay and the Cycle of Materials	00:04:35	★
<input checked="" type="checkbox"/> Energy, Food Chains and Trophic Levels	00:04:10	★
<input checked="" type="checkbox"/> Pyramids of Biomass	00:03:45	★
<input checked="" type="checkbox"/> Maximising Food Production	00:03:54	★
<input checked="" type="checkbox"/> The Carbon Cycle	00:04:37	★
<input checked="" type="checkbox"/> The Nitrogen Cycle	00:03:05	★
<input checked="" type="checkbox"/> Adaptations	00:03:45	★
<input checked="" type="checkbox"/> Competition between Animals	00:03:54	★
<input checked="" type="checkbox"/> Competition between Plants	00:04:37	★
<input checked="" type="checkbox"/> Evolution	00:03:05	★

**COMPLETE THE QUESTIONS BELOW**

**8**

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed laoreet dolore magna aliquam erat volutpat?

Your answer

**NEXT QUESTION**

Your teacher may have given you specific instructions on how to complete the assignment so remember to check this first.

Listen to each podcast at least once before beginning to answer the questions.

Take time to read each question carefully. Once you have submitted the assignment, you can't change your answers!

## Viewing your results

Once you have completed your assignment, click the **view results** button to find out how you did.

**VIEW RESULTS**

**QUESTION 1** Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aliquam ut felis ac ligula ullamcorper suscipit in dapibus lorem nec?

**Student Answered**

Etiam vitae nisi lorem, nec venenatis turpis. Sed scelerisque lobortis urna, eget luctus lectus dapibus vel. Fusce eget euismod neque. Fusce auctor dignissim ullamcorper. Proin magna arcu, porttitor sit amet pharetra et, ornare vitae dolor. Aliquam eget urna ipsum, nec facilisis mi. Morbi placerat arcu et tortor vulputate ornare. Suspendisse potenti.

**Your mark**

☒ Correct ☐ Incorrect

Excellent answer! Well done.

**QUESTION 2**

You can view your answers to each question, whether you were right or wrong and comments from your teacher.



**Load • Listen • Learn**

## What is a playlist?

A playlist is a group of podcasts that have been saved together, just like you may create a music playlist on your smartphone.

You can quickly and easily create a playlist to download to your mobile phone or computer or save to watch online later.

## Your playlists

Click > **My playlists**

Here you will find all your playlists that have been created.

You will also see a favourites playlist which you can add to when listening to a podcast by clicking the star beside the chapter name.

Click > **create a playlist** to create new playlist

**CREATE A PLAYLIST** ►

### PLAYLISTS

#### CREATE A PLAYLIST

Here you can select podcast chapters across topics or even subjects and create your own personalised playlists. Try creating a playlist of topics you find tricky and listen to it as you travel to school

**CREATE A PLAYLIST** ►

Create a new playlist here

#### YOUR FAVOURITES

Favourites playlists



#### FAVOURITES

Register  
Introduction  
Water Supply and Demand  
Transport  
The Heart  
Arteries, Veins and Capillaries

#### YOUR PLAYLISTS

Created playlists

**SPANISH TEST**

**PLAYLIST NAME**  
Algebra week 2

**ADD CHAPTERS**  
Search for a specific topic, title or chapter.

**DEPARTMENTS**  
Arts & Humanities  
English  
ICT  
Maths  
Modern Foreign Languages  
Sciences

**SUBJECTS**  
Maths

**TOPICS**  
Number  
Algebra  
Data Handling  
Shape, Space and Measures  
GCSE Revision - Maths

**TITLES**

**Name your playlist**

**Chapters Selected**  
Select a title or chapter to add to your playlist

1. The nth Term  
2. Quadratic Sequences Part 1

Select chapter, subject, topic, titles and chapter

## Creating a playlist

Chapters selected will be shown here. You can reorder or delete them here too.


**Don't forget to save your playlist.**

## Managing playlists

Watch and download  
your playlist online

Edit your playlist

Delete your playlist



### ALGEBRA WEEK 2

The nth Term

Quadratic Sequences Part 1

**WATCH PLAYLIST**

**EDIT PLAYLIST** ▶

**DELETE PLAYLIST**

## Once your playlist has been created

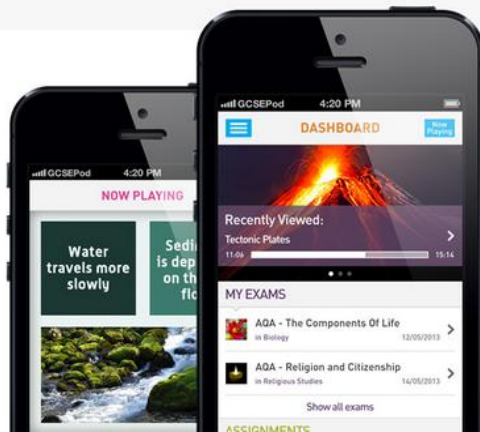
CHAPTERS			★
▶ Introduction	00:02:00	⬇️ ★	●
▶ V-shaped Valleys and Interlocking Spurs	00:04:30	⬇️ ★	
▶ Waterfalls and Gorges	00:03:47	⬇️ ★	
▶ Meanders and Oxbow Lakes	00:05:16	⬇️ ⬆️ ★	
▶ Floodplains and Levees	00:03:49	⬇️ ★	
▶ Deltas	00:03:44	⬇️ ★	
▶ River Processes	00:05:16	⬇️ ★	
▶ Features of a Drainage/River Basin	00:04:34	★	
▶ River Basin Management	00:04:19	⬇️ ★	
▶ A Case Study of the Mississippi River	00:03:47	⬇️ ★	
▶ Summary	00:01:11	⬇️ ★	
▶ Web Links	00:00:25	⬇️ ★	

Select the star to  
add to favourites  
playlist

Click here to  
download a single  
chapter.

Click here to  
download the whole  
playlist

**ADD THIS PLAYLIST TO MY DOWNLOADS**



**Load • Listen • Learn**

## Sharing content

You can share a chapter that you think your friends may be interested in to a range of different social media sites.

These will only be visible to friends who have a GCSEPod account.

### CHAPTERS

▶ Introduction	00:01:26	⬇️ ⭐
▶ Non-Renewable Resources	00:06:10	⬇️ ⭐
▶ Renewable Resources	00:07:22	⬇️ ⭐
▶ Case Studies	00:04:53	⬇️ ⭐
▶ Summary	00:01:41	⬇️ ⭐
▶ Web Links	00:00:25	⬇️ ⭐

Share this title:

[EMAIL](#)
[f](#)
[t](#)
[GET LINK](#)

<http://members.staging.gcsepod.com/pupils/podcasts/title>

If the person you are sending this to does not have a GCSEPod account they will not be able to view the podcasts

Click here to share via e-mail, Facebook or Twitter

Click here to see the link to copy onto a blog or other social network site.



**Load • Listen • Learn**

## Downloading to Apple devices

There are two ways to download GCSEPod podcasts to an Apple device:

- 1) COMING SOON -Download the GCSEPod App from the AppStore. This allows you to select a podcast and click “save podcast for offline listening” which enables you to download the podcast onto your device.
- 2) Download the podcasts to iTunes on your computer first and then sync iTunes with your device. This is particularly useful if you do not have access to the App or if you do not have an internet enabled Apple device (for example an iPod Nano). Follow the steps below to get started.

## Download via computer & sync

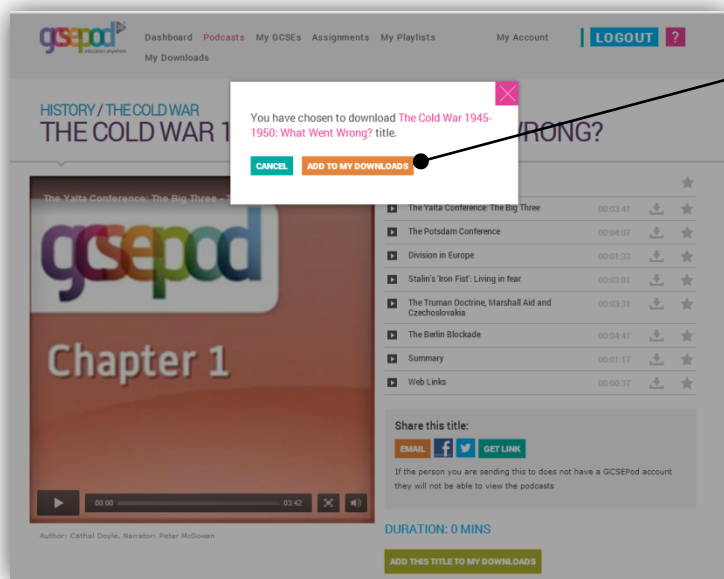
Choose chapters you wish to download and click the ‘download’ icon to the right of the chapters.

The download icon looks like this:



## My Downloads

Click the “Add to my Downloads” button and this will place your chosen podcasts in your ‘my downloads’ section.



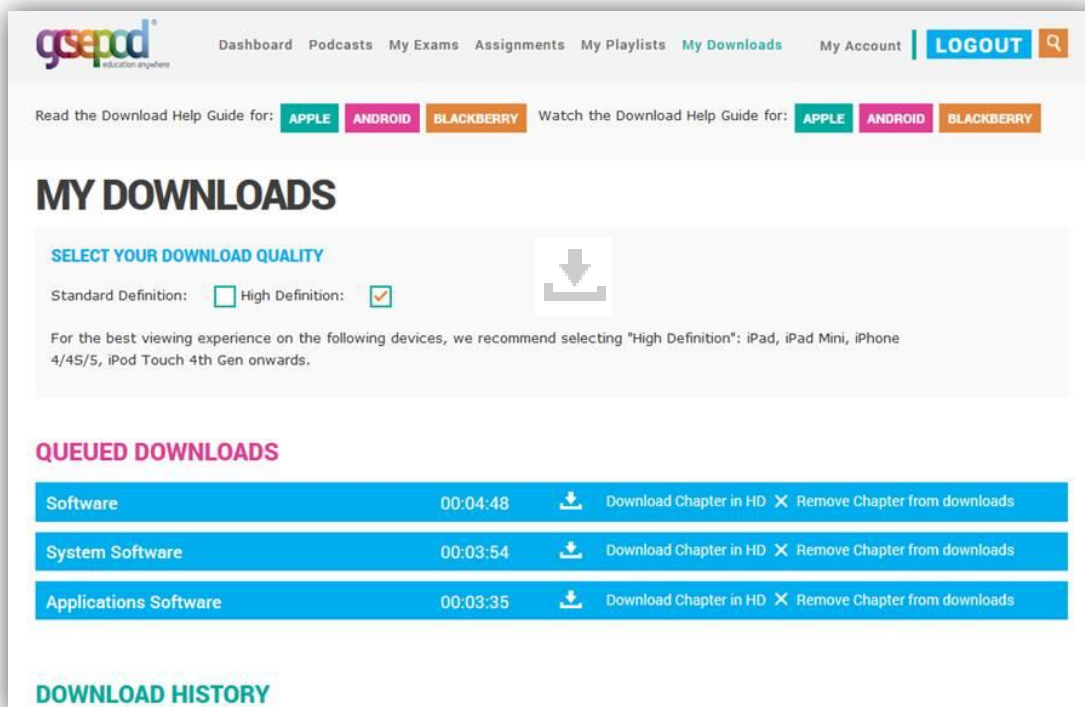


## Downloading from the 'My Downloads' section

If you want to download podcasts you've placed in the 'My Downloads' section, press 'My Downloads' at the top of the screen.

From there, you can choose to download the podcasts by pressing the download button to the right of the chapter name. The download button looks like this:

You can choose to download in either standard or high definition. We recommend high definition for use on iPad, iPad Mini, iPhones 4/4S/5, and iPod Touch 4<sup>th</sup> Gen onwards.



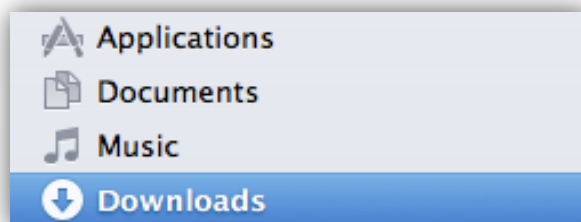
The screenshot shows the 'My Downloads' section of the gcsepod website. At the top, there's a navigation bar with links to Dashboard, Podcasts, My Exams, Assignments, My Playlists, My Downloads (highlighted), and My Account, along with a LOGOUT button and a search icon. Below the navigation bar, there's a section for 'Read the Download Help Guide for:' with buttons for APPLE, ANDROID, and BLACKBERRY. The main heading is 'MY DOWNLOADS'. Underneath, there's a 'SELECT YOUR DOWNLOAD QUALITY' section with two radio buttons: 'Standard Definition' (unchecked) and 'High Definition' (checked). To the right of these buttons is a download icon (a square with a downward arrow). Below this, a note states: 'For the best viewing experience on the following devices, we recommend selecting "High Definition": iPad, iPad Mini, iPhone 4/4S/5, iPod Touch 4th Gen onwards.' The next section is 'QUEUED DOWNLOADS', which contains a table with three rows of download items. Each row has a title, a duration, a download icon, and a link to 'Download Chapter in HD' and a link to 'Remove Chapter from downloads'. The final section is 'DOWNLOAD HISTORY'.

Download Item	Duration	Download Icon	Download Chapter in HD	Remove Chapter from downloads
Software	00:04:48		Download Chapter in HD	Remove Chapter from downloads
System Software	00:03:54		Download Chapter in HD	Remove Chapter from downloads
Applications Software	00:03:35		Download Chapter in HD	Remove Chapter from downloads



## Adding to your Apple device for Mac users

Once the podcast has finished downloading, go to the Finder and view 'downloads'



Click on the podcast(s) and they will automatically save into the 'Films' section of iTunes.

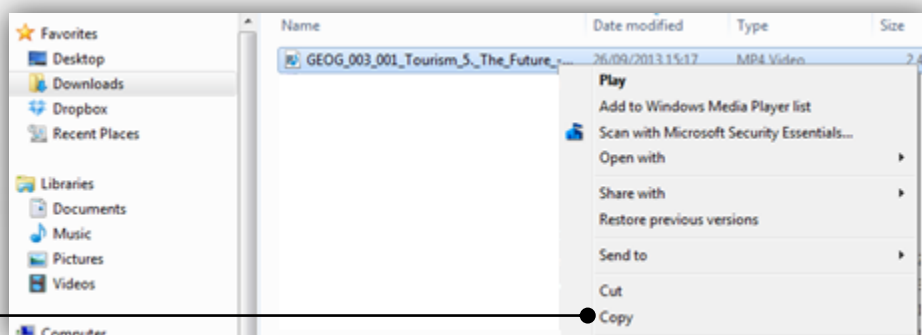
From there, sync your mobile device through iTunes.

**IMPORTANT - you'll now find the GCSEPod podcasts in "Videos" on your device. For iOS7 devices go to "Videos" and then "Home Videos".**

## Adding to your Apple device for PC users

Find your podcast on your PC. If your browser downloaded it without asking for a location, it will likely be in your 'downloads' folder – otherwise it will be in the location you saved it at.

Right-click on the podcast and press 'copy.'

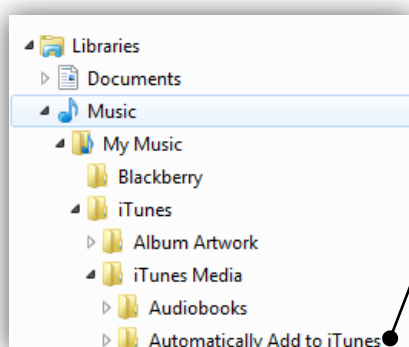


Copy the podcast to **My Documents\Music\iTunes\iTunes Media (or iTunes Music)\Automatically Add to iTunes**. Right click on the folder and press 'paste'

Connect your device to your computer with the supplied USB cable and open iTunes. Click on your named device from the list on the left then click the 'Films' tab.

Ensure the podcasts are ticked to be included when the device is synced. Click 'apply' at the bottom right of your screen. Once your device has finished syncing you can disconnect it from your computer.

**IMPORTANT - you'll now find the GCSEPod podcasts in "Videos" on your device. For iOS7 devices go to "Videos" and then "Home Videos".**





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## Download direct to your device

There are two ways to download a GCSEPod podcast to an Android or Blackberry device.

- 1) Open the GCSEPod website on your device and download the podcasts directly.
- 2) Download the podcasts to your computer first and then connect your device to your computer and copy the podcasts to your device.

Instructions for both options can be found below.

## Downloading direct to your device

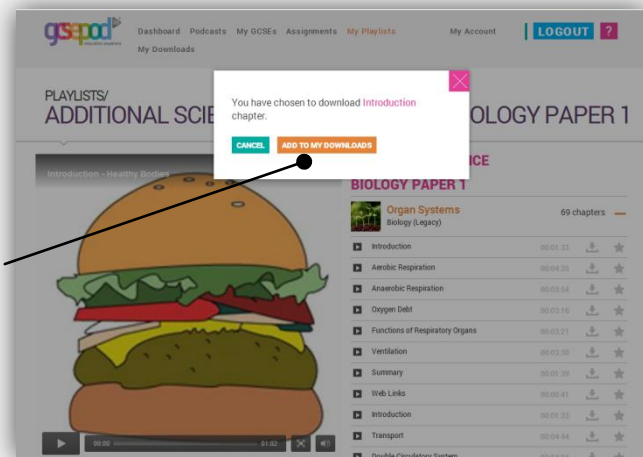
Go to [www.gcsepod.com](http://www.gcsepod.com) on your device's browser and login.

Choose the chapter you wish you download and click the 'download' icon to the right of the chapter's name. The download icon looks like this:



Once you've pressed the download icon Click ADD TO MY DOWNLOADS.

Then visit My Downloads on your dashboard and click the download icon again then the podcast will be automatically downloaded to your device.



### MY DOWNLOADS

#### SELECT YOUR DOWNLOAD QUALITY

Standard Definition: ☒ High Definition: ☐

#### IMPORTANT NOTE 1:

For the best viewing experience on the following devices, we recommend selecting "HD" above: iPad, iPad Mini, iPhone 4/4S/5, iPod Touch 4th Gen onwards.


#### IMPORTANT NOTE 2:

Please note that some chapters are not available to download in standard definition. If the chapters you wish to download are not available, please select "HD" above and download the high definition chapters instead.

#### QUEUED DOWNLOADS

Introduction 00:01:33  Download Chapter in SD  Remove Chapter from downloads

#### DOWNLOAD HISTORY

Elizabeth Bennet 00:04:14  Download Chapter in SD Downloaded 16/12/13 12:44

Resistance 00:00:00  Download Chapter in SD Downloaded 18/12/13 16:52

## Downloading via a computer

The download process is exactly the same on your computer. Click the download icon of the chapter you want, then choose ADD TO MY DOWNLOADS

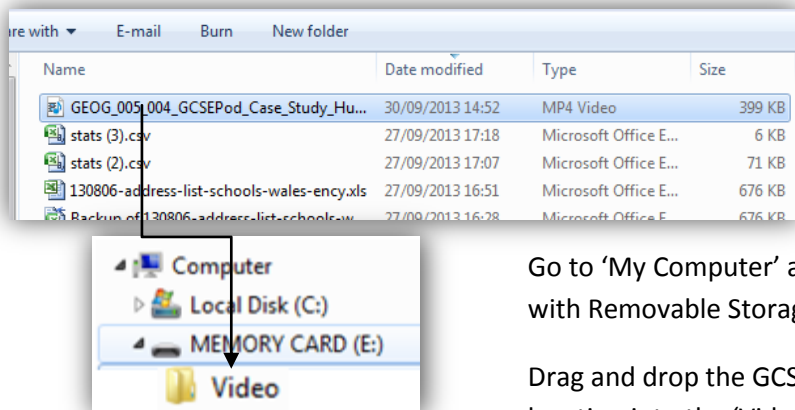
Click My Downloads on your dashboard and click the download icon again.

You can then download the chapters by clicking this Icon.

## Move the file from your computer to your device

Connect your device to your computer via the supplied USB cable. If you're using a BlackBerry, it may ask you if you want to turn on mass storage mode. Click 'yes.'

If you're using an Android device, you may be prompted to choose which type of connection you wish to make. Choose the 'mounted' connection type.



Go to 'My Computer' and look for your device, possibly in the 'Devices with Removable Storage' section under 'Removable Disk'.

Drag and drop the GCSEPod file that you downloaded from its saved location into the 'Videos' folder in your device. For Android users, this is often the 'DCIM' folder.

Disconnect your device safely from your computer and then watch the podcast in the "Videos" section of your device.