



The Astley Cooper School

Part of the East Dacorum Co-operative Learning Trust

St Agnells Lane, Hemel Hempstead HP2 7HL

Tel: 01442 394 141

Fax: 01442 401 407

Email: admin@astleycooper.herts.sch.uk

Web: www.astleycooper.herts.sch.uk

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Dear Parent/Carer

Headteacher: Edward Gaynor

On 25 May 2018, the General Data Protection Regulations (GDPR) come into force in the UK. These are new data protection regulations built upon the Data Protection Act of 1998.

The GDPR require public authorities and businesses to identify the lawful basis for storing personal data, audit information we already hold, and take a 'data protection by design and default' approach to personal data.

We take data protection very seriously at The Astley Cooper School. In line with GDPR requirements, we are in the process of appointing a Data Protection Officer (DPO) to oversee our approach to data management and protection.

In order to ensure that we comply with the new regulations, we are reviewing our current policies and practices. We have already updated our privacy notices in line with the new requirements and these can be found on our website.

As part of this compliance process, we are also seeking to update the consent forms/home school agreements we have received from parents and students. The new regulations are clear that consent must be up-to-date and clearly recorded. From now on, lack of response cannot be interpreted as implied consent. We would therefore request that you notify the school immediately of any change in contact details or medical updates. New consent forms will be sent to existing parents/carers in September and we would request that you return these promptly.

To learn more about the General Data Protection Regulations, please visit the Information Commissioner's Office website on <http://ico.org.uk>

Yours sincerely

Mrs A Catterall
Business and Personnel Manager



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