



The Astley Cooper School

Part of the East Dacorum Co-operative Learning Trust

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To all Parents/Carers

Headteacher: Edward Gaynor

December 2019

Dear Parents/Carers

End of Term Arrangements – Friday 20 December

I would like to remind parents that term ends on Friday 20 December at 12.30pm. There will be normal lessons for Periods 1 and 2. The kitchen will not be open at break in order for the catering staff to prepare for the Christmas lunch, which will be served from 11.30 onwards.

The cost of this seasonal lunch is £3.00, which can be paid for through ParentPay. For students on free school meals please ensure you select their Christmas lunch ticket through ParentPay.

Christmas lunch must be ordered by 11.00am on Friday 13 December. We will not be able to accommodate late orders.

The students will be served a traditional Christmas lunch and there will be a vegetarian option available. There will be no other food available on this day so if your child does not wish to have a Christmas meal please provide them with a packed lunch.

The students will be dismissed at 12.30 and begin their Christmas holiday.

The Spring Term starts for students on Tuesday 7 January 2020 and we look forward to seeing all our students at 8.25am. The term begins with week B; please ensure that your children check their timetables and bring the right equipment.

Thank you for your support this term. I wish you and your families a Happy Christmas and all best wishes for the New Year.

Yours sincerely

Mr E Gaynor
Headteacher

