



The Astley Cooper School

Part of the East Dacorum Co-operative Learning Trust

St Agnells Lane, Hemel Hempstead HP2 7HL

Tel: 01442 394 141

Email: admin@astleycooper.herts.sch.uk

Web: www.astleycooper.herts.sch.uk

8 January 2020

Headteacher: Edward Gaynor

Dear Parent/Carer

Year 7 Parents' Evening – Thursday 16 January 2020

We are pleased to invite you to the Year 7 Parents' Evening on Thursday 16 January. This is an important event in the school calendar and will provide an opportunity to discuss your son/daughter's progress with their individual subject teacher and with me. We want each student to achieve their best possible results and subject teachers will take this opportunity to outline the strategies that your son/daughter must work at to achieve this.

Appointments will start at 4.00pm and the final appointments will be at 7.00pm. If you need to make appointments outside these times, please make separate arrangements with specific teachers.

The appointments will be for **five minutes per teacher** as we are keen to ensure parents see as many staff as possible. **Appointments need to be made online and will be available to book from Monday 13 January at 9.00am and will close on Wednesday 15 January at 9.00pm.** Please access the link and parents' guide via the school website <https://astleycooper.parentseveningsystem.co.uk/>. If your child has two teachers for a subject, please only book an appointment with one teacher per subject. If you do not have access to the internet, please contact the school office. Unfortunately, if an appointment has not been made with a staff member they **will not** be able to see you on the evening.

If at all possible, we would ask you to leave your younger children at home and, you are requested to use the playground entrance to the school and park on the playground.

We look forward to seeing you on 16 January.

Yours sincerely

Mrs Julie Goodchild
Head of Year 7

